

BUDE Primary Academy PTA

Minutes

15 November 2023 at 8pm – Zoom Meeting

2023-2024

1. Christmas Film Night

Dates and times were discussed and agreed that;

- JUNIOR SCHOOL is held on 1 December 2023 at 3.30-5.20pm and will watch Grinch. a small 15-minute interval would be held half way through film.
- INFANTS SCHOOL is held on 8 December 2023 at 3.30-4.20pm (REC) and 3.30-5.20pm (YR1 & YR2)
 - RECEPTION will watch a shorter movie – Snowman / Snowman and Snow Dog & have refreshments and then a small disco after – due to wriggly bottoms.
 - YEAR 1 & YEAR 2 will watch Arthur Christmas and like Juniors will have a small interval.

Christmas jumpers optional

Cost would be £2 – to be paid via ParentPay

A drink (squash) and a cup of popcorn will be provided.

A small biscuit will be handed out at the end of event.

Licence fee of £105 has been paid – to commence 1st December 2023 – 30 November 2024.

ACTIONS:

1 Member of staff per viewing room

3 PTA Volunteers required for refreshments (a whatsapp will be sent w/c 20 Nov)

2. Enterprise Day – Eco Friendly Decorations

Sam mentioned that Miss Holt gave a suggestion of an Eco Friendly Decoration sale.

This was greatly received.

Each classroom will make a decoration to keep and 1 to sell at;

JUNIOR CHRISTMAS CAROL CONCERT on Wed 13 December 2023

INFANTS to sell on Fri 15 December 2023 – in the sports hall.

The costing would be of MINIMUM DONATIONS.

3. JUNIOR SCHOOL CAROL CONCERT & INFANTS PERFORMANCE

The PTA chatted about the logistics of refreshments at the Concert and Performance.

It was agreed that JUNIOR SCHOOL CONCERT would benefit from refreshments as the venue is outside and it was a success last year.

The gate would be open at 2:30pm for parents to come and find a spot and get refreshments;

To include;

Hot chocolate

Tea

Coffee

Mulled wine / mulled punch (non alc)

Mince pies

& sell the homemade decorations.

The INFANTS PERFORMANCES will go ahead as last year, as the hall does not allow for a stall with refreshments.

But the idea what given that the Decoration stalls would be held after the Performances and refreshments could be included during this time.

ACTIONS for 2. & 3.:

Staff for CONCERT and CRAFT STALL

5 PTA Volunteers required for refreshments (a whatsapp will be sent w/c 20 Nov)

4. EVENTS IN 2024

The Next ZOOM meeting will be held Wednesday 10 January 2024 at 8pm.

A Pre-Loved Toy sale was discussed and could be held on Friday 8 Feb 2024

A Friendship Disco was also discussed and could be held on ~~Thursday 21 March 2024 (JUNIORS)~~ Date to be Wednesday 27 March 2024 (JUNIORS) and Friday 22 March 2024 (INFANTS) – the idea of using the DJ from October 2022 was given.

A Summer Festival Disco was discussed and ideas were given re: using the school field and glitter tattoos, etc were discussed.

A chat about Second Hand Uniform Club also took place.

5. FINANCES

Currently the finance stands at a little over £1000

And the Christmas card designs have raised around £300 (works on percentage of £1600 that has been ordered).

The process of how money is spent was discussed and that everything has to be agreed by the Chair, Secretary, Treasurer and Emma (who is a signatory and Vice Chair).

It was brought up, that a more transparent account is needed, so that all parties can understand the financial accounts. Gina (the Treasurer) said she will email the spreadsheet to the Chair (Sam) and Secretary (Valia).

Anne G voiced that the INFANTS have not been brave enough to ask for monies, as they are not aware of the financial standing of the PTA accounts and asked whether they should be a 60-40% split, so that both schools benefit from the fundraised monies.

6. AOB

Sam mentioned that she is in talks with Louise from the Morrisons Community Outreach programme and has a meeting with her on 1 December to chat about how they can mutually benefit the PTA and the Community.

Ideas were raised regarding School Council helping with bag filling & Choir singing and raising funds this way. More will be know after Sam's meeting.